



PhilGEPS

Philippine Government Electronic Procurement System

Central Portal for
Philippine Government
Procurement Opportunities

Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 12003362
Procuring Entity CARLOS HILADO MEMORIAL STATE UNIVERSITY
Title Procurement of Common-use-Supplies of the University for the 1st Quarter of 2025
Area of Delivery Negros Occidental

Solicitation Number:	RFQ 25-194	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Office Supplies and Devices	Date Published	01/05/2025
Approved Budget for the Contract:	PHP 370,465.16	Last Updated / Time	30/04/2025 14:55 PM
Delivery Period:	15 Day/s	Closing Date / Time	08/05/2025 09:00 AM
Client Agency:			
Contact Person:	Rowena De la Vida Prado Administrative Assistant II Mabini Street Talisay City Negros Occidental Philippines 6115 63-34-7120005 Ext.142 63-939-9296624 bac.sec@chmsu.edu.ph		

Description

Republic of the Philippines
 CARLOS HILADO MEMORIAL STATE UNIVERSITY
 Talisay City, Negros Occidental
 Mobile Phone Number: (0939) 929 6624
 bac.sec@chmsu.edu.ph

REQUEST FOR QUOTATION
 PAGE 1 OF 2
 Date: APRIL 28, 2025
 Quotation No.: 25-194

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith.

DR. ANDREW EUSEBIO S.TAN
 BAC Chairman

NOTE:

- ALL ENTRIES MUST BE TYPEWRITTEN
- DELIVERY PERIOD WITHIN 15 CALENDAR DAYS
- WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
- PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS

5. G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
 6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

ITEM ITEM & DESCRIPTION QTY. UNIT UNIT PRICE TOTAL PRICE

NO. (Pls. indicate brand offered)

ONE(1) LOT

- 1 ALCOHOL, Ethyl, 1 Gallon 30 gallon
 2 BATTERY, drycells, size AA 15 pack
 3 BATTERY, drycells, size AAA 15 pack
 4 AIR FRESHENER 50 can
 5 DISINFECTANT SPRAY 50 can
 6 GLUE, all-purpose 25 bottle
 7 STAPLE WIRE, standard 50 box
 8 TAPE, packaging, 48 mm 10 roll
 9 TAPE, packaging, 24 mm 40 roll
 10 TWINE, plastic 5 roll
 11 BLADE, for general purpose cutter/utility knife 10 tube
 12 CALCULATOR, Compact 5 unit
 13 CORRECTION TAPE 100 pc
 14 DATER STAMP 10 pc
 15 ENVELOPE, expanding, plastic 20 pc
 16 ENVELOPE, mailing 5 boxes
 17 FASTENER 30 boxes
 18 FOLDER, pressboard 20 boxes
 19 MARKER, Flourescent 30 set
 20 MARKER, permanent, black 30 pcs
 21 MARKER, permanent, blue 20 pcs
 22 PAPER CLIP, vinyl/plastic coated, 33mm 30 boxes
 23 PAPER CLIP, vinyl/plastic coated, jumbo, 50mm 30 boxes
 24 STAPLER, standard type 20 pc
 25 STAPLE REMOVER, plier-type 10 pc
 26 TAPE DISPENSER, table top 5 pc
 27 NOTEPAD, stick-on, 50mm x 76mm 10 pad
 28 NOTEPAD, stick-on, 76mm x 100mm 7 pad
 29 NOTEPAD, stick-on, 76mm x 76mm 7 pad
 30 PAPER, Multicopy, legal 1300 ream
 31 RECORD BOOK, 300 pages 12 book

TOTAL

*****Nothing Follows*****

TOTAL ABC = Php 370,465.16

PROCUREMENT OF COMMON-USE SUPPLIES FOR THE FOUR-CAMPUSES FOR 1ST QUARTER OF 2025 / L. GUILARAN
 (Director, PSMO)

PR# 25-235-0312 03-12-25

MDS 99-101-25-03 03-14-25

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	ONE (1) LOT	Common-use Supplies	1	Lot	370,465.16

Created by Rowena De la Vida Prado

Date Created 30/04/2025

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.



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ITEM NO.	ITEM & DESCRIPTION (Pls. indicate brand offered)	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	ONE(1) LOT				
1	ALCOHOL , Ethyl, 1 Gallon	30	gallon		
2	BATTERY , drycells, size AA	15	pack		
3	BATTERY , drycells, size AAA	15	pack		
4	AIR FRESHENER	50	can		
5	DISINFECTANT SPRAY	50	can		
6	GLUE , all-purpose	25	bottle		
7	STAPLE WIRE , standard	50	box		
8	TAPE , packaging, 48 mm	10	roll		
9	TAPE , packaging, 24 mm	40	roll		
10	TWINE , plastic	5	roll		
11	BLADE , for general purpose cutter/utility knife	10	tube		
12	CALCULATOR , Compact	5	unit		
13	CORRECTION TAPE	100	pc		
14	DATER STAMP	10	pc		
15	ENVELOPE , expanding, plastic	20	pc		
16	ENVELOPE , mailing	5	boxes		
17	FASTENER	30	boxes		
18	FOLDER , preesboard	20	boxes		
19	MARKER , Flourescent	30	set		
20	MARKER , permanent, black	30	pcs		
21	MARKER , permanent, blue	20	pcs		
22	PAPER CLIP , nivyl/plastic coated, 33mm	30	boxes		
23	PAPER CLIP , nivyl/plastic coated, jumbo, 50mm	30	boxes		

Date _____ By _____
Released (BAC) _____
Returned (Supplier) _____

Printed Name/Signature

Tel. No./Cellphone No.

Date



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ITEM NO.	ITEM & DESCRIPTION (Pls. indicate brand offered)	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
24	STAPLE , standard type	20	pc		
25	STAPLE REMOVER , plier-type	10	pc		
26	TAPE DISPENSER , table top	5	pc		
27	NOTEPAD , stick-on, 50mm x 76mm	10	pad		
28	NOTEPAD , stick-on, 76mm x 100mm	7	pad		
29	NOTEPAD , stick-on, 76mm x 76mm	7	pad		
30	PAPER , Multicopy, legal	1300	ream		
31	RECORD BOOK , 300 pages	12	book		
	TOTAL				
	***** Nothing Follows *****				
	TOTAL ABC = Php 370,465.16				
	PROCUREMENT OF COMMON-USE SUPPLIES AND EQUIPMENT FOR THE FOUR-CAMPUSES FOR 1ST QUARTER OF 2025 / L. GUILARAN (Director, PSMO)				
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	MDS 99-101-25-03 03-14-25				

Date

By

Released (BAC)

Returned (Supplier)

Printed Name/Signature

Tel. No./Cellphone No.

Date